

TITLE	Work Programme 2014/15
FOR CONSIDERATION BY	Health Overview and Scrutiny Committee on 18 November 2014
WARD	None Specific

HEALTH OVERVIEW AND SCRUTINY COMMITTEE

Work Programme 2014/15 from July 2014

Please note that the work programme is a 'live' document and subject to change at short notice.

The order in which items are listed at this stage may not reflect the order they subsequently appear on the agenda / are dealt with at the scrutiny meeting.

All Meetings start at 7pm in the Civic Offices, Shute End, Wokingham, unless otherwise stated.

DATE OF MEETING	ITEMS	PURPOSE OF REPORT AND REASON FOR CONSIDERATION	REPORTING OFFICER AND OFFICER CONTACT	COUNCIL PRIORITY/ UNDERPINNING PRINCIPLE	COMMENTS
Monday 19 January 2015	Update on RBH	To receive a general update on performance, patient satisfaction and any issues identified in the CQC inspection (March 2014)	RBH	Look after the vulnerable Improve health, wellbeing and quality of life	
	Workforce use – increased use of nurses and patients' views	To receive information on increasing use of nurses	CCG/Healthwatch	Look after the vulnerable Improve health, wellbeing and quality of life	
	Briefing on effect of pollution on public health and wellbeing in Wokingham Borough	To determine if this is an area of concern for the Borough	Public Health	Improve health, wellbeing and quality of life	
	Performance Outcomes Report	To monitor performance	CCG	Improve health, wellbeing and quality of life	
	Health Consultation Report	Standing item	Democratic Services	Improve health, wellbeing and quality of life	
	Healthwatch update	Standing item	Democratic Services	Look after the vulnerable	

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				Improve health, wellbeing and quality of life	
	Work Programme	Standing item	Democratic Services		

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Monday 23 March 2015	Update on implementation of Better Care Fund Plan (particularly integration of short term care)	To update the Committee on progress being made	Adult Social Care / CCG	Look after the vulnerable Improve health, wellbeing and quality of life	
	Update from Health and Wellbeing Board	To inform HOSC of the work of the HWB	Chairman Health & Wellbeing Board	Look after the vulnerable Improve health, wellbeing and quality of life	
	Draft Work Programme 2015/16	To consider the Committee's draft Work Programme for 2015/16	Democratic Services		
	Healthwatch Wokingham Borough Annual Report	To receive the annual report of Healthwatch Wokingham Borough	Healthwatch Wokingham Borough	Look after the vulnerable Improve health, wellbeing and quality of life	
	Performance Outcomes Report	To monitor performance	CCG	Improve health, wellbeing and quality of life	
		Standing item	Democratic	Improve health,	

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	Health Consultation Report		Services	wellbeing and quality of life	

Currently unscheduled topics:

- Draft Quality Accounts
 - Berkshire Healthcare NHS Foundation Trust
 - Royal Berkshire Hospital NHS Foundation Trust
 - South Central Ambulance NHS Foundation Trust
- Ambulance queuing and bed blocking
- CCG Funding allocation
- Access to cataract services

Possible topics for 2015/16:

- Berkshire Public Health Agreement
- Sexual health contract procurement look back (for early 2015/16)
- Health Protection Arrangements

Possible referrals to Children's Services Overview and Scrutiny Committee/ joint working

- School nursing – involving internal and external partners
- 0-5 health offer (health visiting service) – late 2015/16?

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[illegible]

[illegible]

ITEM NO.	ITEM/SUBJECT	OFFICER RESPONSIBLE	DATE OF MEETING	DUE DATE	COMMENTS	RESPONSE
	<ul style="list-style-type: none"> The Chairman write to the Clinical Commissioning Group on behalf of the Committee expressing concern that the Ambulance Handover Delay target continued not to be met. 	Councillor Holton			Completed	
5.	MINUTE 19 - UPDATE ON STRATEGIC DEVELOPMENT LOCATIONS AND PRIMARY CARE FACILITIES <ul style="list-style-type: none"> The Committee requests information on local Primary Care workforce levels. 	NHS England	10.09.14		Completed - circulated	
6.	MINUTE 20 - REPORT OF THE POSSIBLE IMPLICATIONS FOR SCRUTINY OF THE FRANCIS REPORT WORKING GROUP <ul style="list-style-type: none"> It was suggested that contact with the Care Quality Commission (CQC) could be improved and it was recommended that the Chairman of HOSC and one other Committee member maintain contact with the local CQC managers and meet with them no less than twice a year. Nicola Strudley agreed to provide the local CQC contact details. 	HOSC Nicola Strudley	10.09.14		Completed Completed	
7.	MINUTE 22 - WOKINGHAM CLINICAL COMMISSIONING GROUP PERFORMANCE OUTCOMES REPORT SEPTEMBER 2014		10.09.14			

ITEM NO.	ITEM/SUBJECT	OFFICER RESPONSIBLE	DATE OF MEETING	DUE DATE	COMMENTS	RESPONSE
	<ul style="list-style-type: none"> With regards to Ambulance Response Times, Members were disappointed to note that performance against the Red 2 standard in 8 minutes had deteriorated further in June to 71.7%. It was noted that although the 75% target with South Central Ambulance Service was only required to be delivered on a Thames Valley basis, the CCG had agreed a 70% floor target in the contract at Berkshire West level and that the Trust achieved this 70% standard. Tim Holton questioned why the 70% target had been put in place. The CCG was in the highest performing quintile nationally for the Composite Avoidable Non-Elective Admissions measure and it was therefore difficult to make significant reductions in this area. It was noted that during Quarter One, Wokingham CCG had 514 non-elective admissions in this category against a target of 500 and was therefore marginally outside of target levels. Kate Haines asked why the target had not been met and whether there was a correlation with A&E figures. 	CCG	10.09.14	Response received and circulated		
8.	MINUTE 24 - WORK PROGRAMME 2014/15 <ul style="list-style-type: none"> The Committee was due to receive an update on increased A&E attendance of Wokingham residents aged in their 40s-60s at its November meeting. It was 	RBH/CCG/ Public Health	10.09.14			

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48	<p>suggested that this include: Perceived reasons for this increase; The impact on A&E; Action being taken to reduce the A&E attendance of Wokingham residents aged in their 40s-60s.</p> <ul style="list-style-type: none"> The Committee had requested an update from the CCG as commissioners on the Royal Berkshire NHS Foundation trust, one of the main acute trust serving Wokingham residents, for its November meeting. Members were asked to inform the Principal Democratic Services Officers of areas that they would like the CCG to focus upon. A&E wait times, equipment and dermatology were suggested. With regards to the Adult Safeguarding Annual Report, Kate Haines requested that the Committee also be provided with the previous year's report as to enable comparisons. It was noted that the Overview and Scrutiny Management Committee at its June meeting had considered a scrutiny suggestion from a member of the public regarding the effect of pollution on public health and wellbeing in Wokingham Borough and had suggested that the Health Overview and Scrutiny Committee be asked to consider the issue and that Officers be asked to provide data and a commentary to that Committee. A briefing on this issue 	<p>CCG</p> <p>Public Health</p>		19.01.14		

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	was scheduled for the Committee's January meeting.					

Glossary:

- **Bariatrics** – branch of medicine that deals with the causes, prevention, and treatment of obesity.
- **BHFT** – Berkshire Healthcare NHS Foundation Trust
- **C&B – (Choose and Book)** is a national electronic referral service which gives patients a choice of place, date and time for their first outpatient appointment in a hospital or clinic.
- **CAM** - Confusion Assessment Method
- **CCG** – Clinical Commissioning Group
- **CDU** – Clinical Decisions Unit
- **CHIS** - Child Health Information Systems - patient administration systems that provide a clinical record for individual children and support a variety of child health and related activities, including universal services for population health and support for statutory functions.
- **CNS** – Clinical Nurse Specialist
- **Contract Query Notice** - A specific action taken by the PCT against the Provider as per the contract. It is a notice served when a contractual target is not being met. As a result of such a notice, an action must be agreed that results in recovery of performance within a set timescale.
- **COF** - Commissioning Outcomes Framework
- **CoSRR** - Continuity of Services risk rating
- **CPA - Care Programme Approach** - is a system of delivering community mental health services to individuals diagnosed with a mental illness
- **CPN** - Community Psychiatric Nurse
- **CQC** – Care Quality Commission
- **CQUIN – Commissioning for Quality and Innovation** - Is an incentivised money reward scheme that has been developed to allocate payments to providers if they meet quality outcomes identified to improve local quality issues.
- **CST** - Cognitive Stimulation Therapy
- **CSU** - Commissioning Support Unit
- **Cytology** – the study of cells
- **DPH** – Director of Public Health

- **EPR – Electronic Patient Record** – means of viewing a patient’s medical record via a computerised interface.
- **ESD** – Early Supported Discharge service - pathways of care for people transferred from an inpatient environment to a primary care setting to continue a period of rehabilitation, reablement and recuperation at a similar level of intensity and delivered by staff with the same level of expertise as they would have received in the inpatient setting.
- **FFCE - First Finished Consultant Episode** - first completed episode of a patient's stay in hospital.
- **FPH** – Frimley Park Hospital
- **GRACe** - General Referral Assessment Centre
- **GSCC** – General Social Care Council
- **HALO** - Hospital Ambulance Liaison Officer
- **HASU** - Hyper-Acute Stroke Unit
- **HWPFT** - Heatherwood and Wexham Park Hospitals NHS Foundation Trust
- **LES** – Local Enhanced Service
- **LOS** - Length of Stay
- **LTC** – long term conditions
- **MH** – Mental Health
- **MHP** - mental health practitioner
- **Monitor** - Oversees the performance of NHS Foundation Trusts
- **MSA** - Mixed sex accommodation
- **Never Events** - Never Events are serious, largely preventable patient safety incidents that should not occur if the available preventative measures have been implemented
- **NHSCB** – National Health Service Commissioning Board (now NHS England)
- **NHS Safety Thermometer** –tool to measure 4 high volume patient safety issues – falls in care; pressure ulcers; urinary infections (in patients with a urinary catheter); and treatment for VTE
- **NICE** – National Institute of Health and Care Excellence

- **OHPA** – Office of the Health Professions Regulator
- **ONS** – Office for National Statistics
- **Ophthalmology** – branch of medicine that deals with diseases of the eye
- **OPMHS** – Older Persons Mental Health Services
- **Orthopaedics** - branch of surgery concerned with conditions involving the musculoskeletal system
- **OT** – Occupational Therapy
- **Outlier** - a person or thing situated away or detached from the main body or system.
- **PALS** – Patient Advice and Liaison Service
- **PHE** – Public Health England
- **PPCI** – Primary Percutaneous Coronary Intervention
- **PPIs** - Proton Pump Inhibitors
- **PROMs** - Patient Reported Outcome measures are questions asked of patients before and after a specific treatment, to measure improvements to quality of life from the patient's point of view.
- **QIPP** - Quality, Innovation, Productivity and Prevention. The purpose of the programme is to support commissioners and providers to develop service improvement and redesign initiatives that improve productivity, eliminate waste and drive up clinical quality.
- **RAT** – Rapid Access Treatment
- **RBFT/ RBH** - Royal Berkshire NHS Foundation Trust
- **RCA – Root Cause Analysis** - When incidents happen, Root Cause Analysis Investigation is a means of ensuring that lessons are learned across the NHS to prevent the same incident occurring elsewhere.
- **RGN** - Registered General Nurses
- **RMN** - Registered Mental Health Nurses
- **RTT - referral to treatment time** – waiting time between being referred and beginning treatment.
- **SCAS** – South Central Ambulance Service

- **SCR – Summary Care Record** - electronic record which contains information about the medicines you take, allergies you suffer from and any bad reactions to medicines you have had in the past.
- **SEAP** – Support Empower Advocate Promote - confidential, independent advocacy service (health and mental health)
- **SHMI - Summary Hospital-level Mortality Indicator** - ratio between the actual number of patients who die following treatment at a trust and the number that would be expected to die on the basis of average England figures, given the characteristics of the patients treated there. Covers all deaths reported of patients who were admitted to non-specialist acute trusts in England and either die while in hospital or within 30 days of discharge.
- **SIRI** – Serious incidents that require investigation
- **SLA** – Service Level Agreement
- **SSNAP** - Sentinel Stroke National Audit Programme
- **STAR-PU - Specific Therapeutic group Age-sex Related Prescribing Units** - a way of weighting patients to account for differences in demography when distributing resources or comparing prescribing.
- **Talking Therapies** – free and confidential counselling service with a team of advisors and therapists.
- **Thrombolysis** – breakdown of blood clots by pharmacological means
- **TIA** - transient ischemic attack – mini stroke
- **TTO** – to take out
- **TVPCA** – Thames Valley Primary Care Agency
- **VTE** - venous thrombosis -blood clot that forms within a vein
- **WBCH** – West Berkshire Community Hospital
- **WTE** - whole-time equivalents (in context of staff)
- **YLL** – years of life lost
- **YPWD** - Younger People with Dementia
- **YTD** – Year to date